



Dear Colleague,

The Association for the Treatment and Prevention of Sexual Abuse is pleased to announce opportunities for exhibiting and supporting the ATSA conference are now available for the 41<sup>st</sup> Annual Research and Treatment Conference, scheduled for **October 26 – 29, 2022 at the Westin Bonaventure Hotel & Suites, Los Angeles**. ATSA is offering several ways in which you can present your services, agency or company to the approximately 1,000 professionals who will be attending the conference. **Exhibit space goes quickly.**

Information about various opportunities, as well as exhibit booths, is included with this letter. If you are interested in a booth, please read the Terms and Conditions document, complete the required forms and submit to the ATSA office with the necessary fee.

Consider sponsoring a happy hour reception during registration check-in Tuesday evening, a breakfast or luncheon, or maybe even a wellness lounge. Adding that extra “giving back” moment in an attendee’s day in your company’s name is a great way to be remembered – and thanked!

I hope you will choose to support the ATSA Conference in terms of supporting an event, reception, and/or reserving an exhibit booth. Please do not hesitate to contact me at (503) 643-1023 if you need additional information or have any questions or concerns. We look forward to your participation in the ATSA 41<sup>st</sup> Annual Research and Treatment Conference.

Looking forward to being *Live in LA!*

*Aniss Benelmouffok*  
*Public Affairs Coordinator*

Association for the Treatment and Prevention of Sexual Abuse  
[aniss@atsa.com](mailto:aniss@atsa.com)

**Association for the Treatment and Prevention of Sexual Abuse**

4900 SW Griffith Drive, Suite 274, Beaverton, Oregon 97005 USA  
Phone: 503.643.1023 | Fax: 503.643.5084 | [office@atsa.com](mailto:office@atsa.com) | [www.atsa.com](http://www.atsa.com)

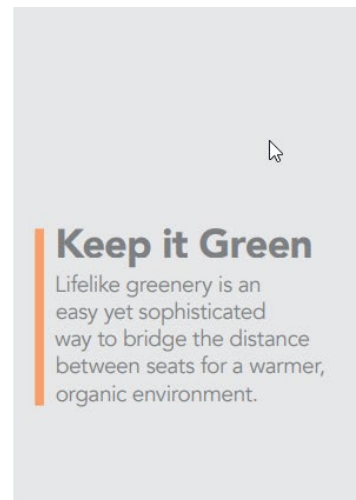
**Not able to booth this year, but would still like to make the ATSA connection?**

Provide the gift of comfort and creativity in a variety of different ways and all branded with your Agency or University. Examples include:

**WELLNESS LOUNGE**, brought to ATSA Attendees by (your company here)



**NETWORKING CORNER**, comfortable conversations and device charging solutions courtesy of (your company here)



**Sponsor a Happy Hour during Tuesday Evening Registration Check-In!**



## OPPORTUNITIES TO SUPPORT & CONTRIBUTE

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### PLATINUM SUPPORTER (1 available)

The \$7,000 fee provides:

- First choice for location of two (2) 8 x 10 exhibit booths
- Notice of your support will appear in the announcements slide presentation prior to the start of the plenary sessions on Thursday, Friday and Saturday of the Conference;
- Notice of your support and company logo to be featured in the Conference App banner;
- An acknowledgement of the platinum level support in the final conference Program;
- One page (single-sided) advertising space in the conference program.
- Two (2) Conference registrations: Pre-Conference and Concurrent Sessions. Waiver does not include Continuing Education credits.

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### GOLD SUPPORTER (3 available)

The \$3,500 fee provides:

- Choice of location for one (1) 8 x 10 exhibit booth. (Selection would be secondary to Platinum Supporter and would be in order of receipt of payment for the Gold Support.)
- Notice of your support would appear in the announcements slide presentation prior to the start of the plenary sessions on Thursday, Friday and Saturday of the Conference;
- Notice of your support and company logo to be featured in the Conference App banner;
- An acknowledgement of the Gold level support in the final conference Program;
- One half page (single-sided) advertising space in the conference program.
- One (1) Conference registration: Pre-Conference and Concurrent Sessions. Waiver does not include Continuing Education credits.

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### EVENT OPPORTUNITIES

These options enable your agency to have a presence at the ATSA conference and allow your agency to access the ATSA conference attendees, even without an exhibit. Your support will be acknowledged in the final conference program, by signs where appropriate and each day during the announcements prior to the plenary sessions.

ATSA is hopeful that you will choose to support the ATSA Conference by supporting an event. Please contact Aniss Benelmouffok, Public Affairs Coordinator: [aniss@atsa.com](mailto:aniss@atsa.com) to discuss specific details.

Continental Breakfast	Wednesday (Pre-Con)	\$2,000
Continental Breakfast	Thu., Fri., and/or Sat.	\$3,000 per day
Morning Break	Wed., Thu., Fri., and/or Sat	\$1,000 per day
Afternoon Break	Wed., Thu., Fri., and/or Sat	\$2,000 per day
Pre-Conference Luncheon	Wednesday	\$7,000
ATSA Membership Luncheon	Friday	\$7,000
Registration Folders/Bags	Supported by... printed	\$4,500
One ¼ column advertising space	In conference program	\$1,000
Literature Distribution	Inserted in Registration materials	Email <a href="mailto:office@atsa.com">office@atsa.com</a> for pricing and include sample piece and specs.

## EXHIBITOR INFORMATION AND REGULATIONS

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### EXHIBIT BOOTH

Exhibit booths are available for a fee of \$1,500.00. The fee will cover:

- 8' x 10' pipe and draped booth
- 3' high side rails
- 1 – 6' skirted table
- 1 – 7"x47" Identification sign
- 2 – padded side chairs
- 1 – lined wastebasket
- Booth location will be assigned by ATSA

**Additional services including internet, phone, and electrical service must be arranged directly with and paid to the hotel preferred providers for these services; this information will be mailed to you by the exhibit contractor.**

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### THE EXHIBIT HALL

Exhibits will be located in the San Diego Ballroom on Level 2 of the Westin Bonaventure Hotel & Suites, Los Angeles. Exhibit space and move-in time may be subject to change.

The Preliminary schedule for exhibits is:

<b>Set up: Tuesday, October 25</b>	<b>12:00 p.m. – 8:00 p.m.</b>
Open: Wednesday, October 26	7:30 a.m. until 5:30 p.m.
Thursday, October 27	7:30 a.m. until 5:30 p.m.
Friday, October 28	7:30 a.m. until 5:30 p.m.
Saturday, October 29	7:30 a.m. until 12:00 p.m.
Tear down: Saturday, October 29	noon

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### CONTRACTOR SERVICES AND DRAYAGE CONTRACTOR

Complete information, instructions, and schedule of prices for shipping and drayage, electrical work, etc. will be included in the "Exhibitor's Service Manual" which will be emailed to you from **TotalExpo, Inc.**, ATSA's contracted exhibit services company for 2022. The exhibitor is responsible for these charges.

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### REFUND POLICY

If written/emailed notice indicating cancellation is received by ATSA prior to September 19, 2022, monies will be refunded less a \$150.00 administration fee. No refunds will be made after that date.

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## ASSIGNMENT OF SPACE

Exhibit assignments will be made by ATSA. Space assigned will depend on amount of space requested, availability, and exhibits assigned previously. ATSA reserves the right to rearrange the floor plan and to relocate any exhibit at any time prior to the opening of the Conference.

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## SUB-LETTING SPACE

No exhibitor shall assign, sublet or apportion the whole or part of the assigned space to any other representative, business, company, or organization.

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## ELIGIBILITY

ATSA reserves the right to determine the eligibility of any exhibit for inclusion in the Conference. The acceptance of an exhibit does not constitute ATSA's endorsement of any company/organization's products, goods or services.

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## CONDUCTING EXHIBITS

Demonstration and distribution of literature must be made within the space assigned to the exhibitor. No food or beverages are to be sold or given as samples. ATSA reserves the right to curtail exhibits or parts of exhibits that reflect against the character of the Conference or the Association for the Treatment and Prevention of Sexual Abuse. Noise levels of audio equipment shall be kept at levels that do not disturb nearby exhibitors. Exhibitor agrees to comply with all federal, state and local laws and regulations.

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## LIABILITY AND INDEMNIFICATION

Exhibitor shall be fully responsible to pay for any and all damages to property owned by Westin Bonaventure Hotel & Suites, Los Angeles, its owners or managers, which result from any act or omission of Exhibitor. Exhibitor agrees to defend, indemnify and hold harmless, Westin Bonaventure Hotel & Suites, Los Angeles, its owners, managers, officers or directors, agents, employees, subsidiaries and affiliates, from any damages or charges resulting from Exhibitor's use of property. Exhibitor's liability shall include all losses, costs, damages, or expenses arising from, out of, or by reason of any accident or bodily injury or other occurrences to any person or persons, including the Exhibitor, its agents, employees, and business invitees which arise from or out of the Exhibitor's occupancy and use of the exhibition premises, the Hotel or any part thereof.

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## TEAR DOWN AND REMOVAL

The exhibitor agrees that they **will not** tear down and/or remove the exhibit prior to the scheduled time. **Failure to adhere to the tear down schedule may impact exhibitor's acceptance in future years.**

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## FORCE MAJEURE

This contract will terminate if due to circumstances beyond the control of ATSA the exhibit space is not available for use due to war, government action, or order, act of god, fire, strikes, labor disputes, or any other cause beyond the control of the parties. The exhibitor will only be entitled to a refund of their exhibit fee or a prorated portion of their exhibit fee based on the length of the disruption.

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## VIOLATION OF THE EXHIBITOR RULES

Should the exhibitor violate the exhibitor regulations ATSA reserves the right to terminate this contract, remove the exhibitor from the show and retain all fees paid to ATSA.

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## GOVERNING LAW

The interpretation and enforcement of this agreement shall be governed by and under the laws of the State of Oregon and any legal action to interpret or enforce this agreement shall be brought and decided in the State Court of Oregon for the County of Washington.

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## TO REGISTER AS AN EXHIBITOR

Exhibit space assignment will be made by ATSA (no exceptions). **If you are interested in exhibiting at the 2022 ATSA Research and Treatment Conference, sign and send this agreement and the following form with payment (*Space will be not confirmed without receipt of payment*) on or before September 19, 2022 to:**

Association for the Treatment and Prevention of Sexual Abuse

**Attention: Ms Mike Thomas, Exhibitor Coordinator**

4900 SW Griffith Drive, Suite 274

Beaverton, OR 97005

Fax: (503) 643-5084 / Email: [office@atsa.com](mailto:office@atsa.com)

**I have read and agree to the above exhibitor regulations.**

\_\_\_\_\_ Exhibitor

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**(please complete the following form)**

# ATSA EXHIBIT/SUPPORTER APPLICATION AND AGREEMENT FORM

EXHIBITOR: \_\_\_\_\_  
(agency, business, or company)

FULL ADDRESS: \_\_\_\_\_  
Street, City, State/Prov, Zip or Postal Code

PHONE #: \_\_\_\_\_ FAX #: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

NAME OF CONTACT PERSON: \_\_\_\_\_  
(Booth name badge requests will be emailed to the Contact Person in September)

POWER REQUIREMENTS: YES / NO If yes, identify requirements: \_\_\_\_\_

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- Platinum Supporter \_\_\_\_\_ \$7,000\*
  - Gold Supporter \_\_\_\_\_ \$3,500\*
  - Support event/meal \_\_\_\_\_ Call or email the ATSA office to determine price and availability
  - Exhibit Booth \_\_\_\_\_ \$1,500\*
  - Ad space in Program \_\_\_\_\_ \$1,000 per ¼ column, email [office@atsa.com](mailto:office@atsa.com) with copy of ad for approval – **by Sept 19!**
  - Literature Distribution \_\_\_\_\_ Call or email the ATSA office to determine price/availability
  - Late Fee** \_\_\_\_\_ **\$150.00** (add fee for applications received after September 19, 2022)

**\*Exhibitors will not be added to the 2022 ATSA Conference Exhibit Floor or printed Conference Program after October 3<sup>rd</sup>**

I understand no space will be confirmed without this signed agreement and payment in full. I have read and understand the attached exhibit regulations and agree to the stated conditions, including the scheduled exhibit hours.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

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**Payment:**      Visa | MasterCard      **OR**      Check (payable to ATSA, Inc.)  
   AMEX | Discover

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CREDIT CARD NUMBER EXPIRATION DATE

SECURITY CODE: last 3 digits on back of card, or 4 digits on front of card if using AMEX \_\_\_\_\_

BILLING ADDRESS: \_\_\_\_\_ TOTAL AMOUNT TO CHARGE: \$ \_\_\_\_\_  
(credit card users only)

\_\_\_\_\_  
Authorized card holder name

\_\_\_\_\_  
Authorized card holder signature

Email, mail, or fax the signed and completed forms to:  
**Ms Mike Thomas, Exhibitor Coordinator / ATSA, Inc. / 4900 SW Griffith Drive, Suite #274 / Beaverton, Oregon 97005**  
**Fax: (503) 643-5084 / Email: [office@atsa.com](mailto:office@atsa.com)**