ATSA Forum Submission Guidelines

The Forum is published on a quarterly basis with editions in the spring (March), summer (June), fall (September), and winter (December) every year. We accept and encourage submissions at any time of the year, with review priority given to submissions received before the submission deadline (see below). While submissions received and accepted before the deadline will be prioritized for the next available issue, it is at the discretion of the Forum editor and editorial board to decide which articles are included in each edition of the Forum. This is to ensure that the quality, length, and topic variability of each Forum in maintained across editions. The following include submission deadlines:

- February 28
- May 31
- August 31
- November 30

Submissions undergo peer review, and authors receive a response within a timely manner to indicate receipt, editorial comments, and acceptance. Accepted submissions may be published in the next or subsequent editions.

Authors should follow these guidelines when submitting to the Forum:

- Articles should be submitted in Microsoft Word using single spacing, 12-point font.
- Length of articles should be between 3- and 7-pages including references. Authors are encouraged not to exceed 7 pages. If the submission is longer than 7 pages, include a cover letter explaining the necessity for the longer length.
- Articles should be written in a manner appropriate for a professional newspaper or magazine. Blogs are better suited for the Sexual Abuse Blog while research articles are better suited for the Sexual Abuse journal. Blogs are short and reflect the personal tone/opinion by the author. News articles like the Forum tend to be longer, include citations to support statements, and convey facts, information, and news in a professional manner. Journal articles are detailed and longer and include a methodology and outcomes. Forum submission describing research should focus on translating the study or studies into applied best practices.
- There is no limitation on topics as long as it relates to the work within ATSA, and it is written in a professional manner supported by facts. Writing should be done in a manner that is inclusive of all groups of people and cultures, avoids unnecessary labeling, and uses person-first language.
- To the extent possible, authors should follow APA publication style guidelines (7th edition), especially for citations within text, the reference section, tables, and figures. Abstracts are not needed. The inclusion of keywords is encouraged and may allow for more effective searches.
- Limit text within titles, subtitles, and text to formatting that includes capitalization and italics. Use of bold and underline should be avoided. The exception to this is tables and figures.
- Tables and figures are published by the Forum via a screenshot of the table/figure or the authors can submit a separate jpg file containing the table/figure. Please ensure the table/figure is APA style and picture ready. Indicate where in the text the table/figure should be inserted.
- Articles should include a title, author(s) name(s), and professional affiliations.
- Include a statement at the end of the article whether any of the authors have a potential conflict of interest to report (e.g., financial gain from the topic they are writing about).
- Include a professional photo of the author(s) in jpg format.